



Take the queue number

Click “Driver qualification card”.

Choose “For pre-registered customers” (with identification code) or “Issuance of qualification card” (issuance of DQC is possible without pre-registration)

1.

NOTE: The identification code can be entered into the ticket terminal no earlier than 15 minutes before and no later than 5 minutes after the start of the reserved appointment time.



2. **Wait until your number appears on the screen, then proceed to the counter.**



Submit the documents:

3.

- a valid identity document
- a driving licence issued in a foreign country
- an international driving permit, if the national driving licence does not meet the requirements of the Geneva or Vienna Convention.



Take a picture

4.

- in the photo booth, press the “Driver qualification card” button
- enter the application number received from the employee
- take a photo and sign (you may need to wait a moment during the signing process)
- press “Proceed”
- return to the employee



Choose where you want to pick up the document:

5.

- parcel self-service terminal
- delivered by courier to the specified address
- at Regitra branch



NOTE: If you choose production within one business day, the collection is only available at Regitra branch

6.

Pay for the service

- 15 business days - 17,33 Eur
- 5 business days - 34,66 Eur
- 1 business day - 51,99 Eur.



7.

Wait for driver qualification card to be produced

1, 5 or 15 business days



8. **Collect the document**

